

Appendix C

Emergency Assessment Checklist

Date Reported	
Housing Provider/Location/Address of Emergency	
Name/Phone # of Board Members/Staff	
Who reported the emergency? (Name, Position)	
Where can they be reached? (Phone #)	
Are Emergency First Responders on Scene?	
Details of Emergency (who, what, where, why, how)	
Estimated number of households affected	

Are there any injuries at this point?	
What measures have been taken for injured?	
Is evacuation necessary? Is so, how many households have been evacuated?	
Are premises safe to enter?	
If not, is there an estimate on when they might be safe to enter?	
Is onsite response/assistance required from NRH?	
Is Contentious Issue Report Required?	

Employee

Date